

**Hayes Primary School Parent Council
Notes of meeting held on Monday 12th January 2026
at 2pm at Hayes Primary School**

Present:	Apologies:
Sam Howell (Chair) (SH)	Nivedita Kamath (yr 5) (NK)
Laura Edwards (yr1) (LE)	
James Grey (yr 6) (JG)	Also present:
Eleanor Leedham-Isted (yr 2) (ELI)	Lucy Bodycombe, Clerk (LB)
Binda Patel (yr 3) (BP)	
John Toomey (yr 4) (JT)	

1. Welcome, Apologies, introductions and minutes of the previous meeting

- The Chair opened the meeting by welcoming all attendees
- Apologies were received from NK.
- The minutes of the previous meeting on 22nd October 2025 were agreed.

2. Sports day

- Parental feedback regarding sports day was presented. Key points raised included:
 - Repetition and long wait times between events
 - Lack of competition
 - Felt more like a PE lesson than a sporting event
- Suggestions from parents:
 - Races for all children - ensure all children participate in races
 - Awards for 1st, 2nd, 3rd places to celebrate achievement
 - Use the coloured house system for points
 - Encourage cheering - the event felt too rigid
 - Include an opening speech and welcome from Headteacher or SLT
 - Make the event more of an 'occasion'
 - Increase parental engagement
 - Use announcements to break up the event
 - Parent/teacher races
 - Make use the school grounds and create more of a family/community event
- Response:
 - It was noted that the Sports Day will be held on one date for both KS1 and KS2. Date to be confirmed.
 - A sports day working group is reviewing all suggestions and parental feedback. It was agreed that LE will be part of the group

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3. Open discussion

- Parent Handbook:

Mrs Field created a draft Parent Handbook for PC feedback. The PC reviewed the handbook at the meeting and the following additions were suggested:

- Clarify when parents/carers are permitted to park in the school car park (e.g. parents' evening, after school club collection).
- Include a school map for parents' evening and celebration afternoons.
- Provide information about school clubs and how to sign up.
- Curriculum information: Maths Mastery & spelling – include a link to the calculation policy and guidance to assist parents/carers in understanding and supporting their child/children.
- Information about the Parent Council.
- Include a link to the handbook in the weekly bulletin and on website
- Information and feedback about class mixing.

- Reading Records

The Parent Council was asked to reach out to parents/carers to gather feedback about how reading records are used. It was noted that some are completed whenever reading takes place (e.g. daily), while others are only filled in when a book is finished. The school would like usage to be consistent across the school. **Action PC**

- National Year of Reading & Parent Book Club:

2026 is the National Year of Reading and the school would like to create a parent book club that would be held in the Music Hub. Meetings would take place once every half term. The PC will explore whether this would be of interest to parents/carers. **Action PC**

- World Book Day

The PC was asked to gather feedback from parents/carers about World Book Day. Due to National Year of Reading, the school would like to make this a special event. **Action PC**

It was suggested that pupils could set a reading target or track the number of hours they have spent reading. This could potentially be an initiative run across the Trust's schools.

4. AOB

- Lunchtime: The PC reported feedback from parents/carers that for Year 3 pupils there is sometimes limited food remaining at lunchtime, and that puddings have occasionally run out. **SH** to speak to lunch staff.

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- The Parent Council shared feedback from parents/carers that promoting or showcasing clubs when places are already full can put families in a difficult position, particularly when children become excited about clubs that are full. It was also noted that this can create financial pressure for some families. This feedback has been noted for consideration when planning future clubs.
- Meeting ended: 3.04
- Date of next meeting: Monday 13th April 2026 at 2pm.