

**Hayes Primary School Parent Council
Notes of meeting held on Monday 13th April 2026
at 2pm at Hayes Primary School**

Present:

Sam Howell (Chair) (SH)
Joanne Bishenden (JB)
Laura Edwards (yr1) (LE)
Eleanor Leedham-Isted (yr 2) (ELI)
Binda Patel (yr 3) (BP)

Apologies:

John Toomey (yr 4) (JT)

Absent:

James Grey (yr 6) (JG)

Also present:

Lucy Bodycombe, Clerk (LB)

1. Welcome, Apologies, introductions and minutes of the previous meeting

- The Chair opened the meeting by welcoming all attendees and introduced JB to the Parent Council (PC). Nivedita Kamath has stepped down from the PC and JB will represent year 5 going forward. SH acknowledged NK's contribution and thanked her for the time and input she dedicated to the PC.
- Apologies were received from JT. JG was absent from the meeting.
- The minutes of the previous meeting on 12th January 2026 were agreed.
- PC members were reminded to ensure that all required volunteer documentation and DBS checks for 2025/26 are completed.

2. Sports day: working group update

Sports Day arrangements were discussed. The proposed date is 8 July, with a contingency date of 9 July in the event of bad weather. Updates to the format were outlined, reflecting parental feedback and a focus on participation and inclusion across all year groups.

The event will take place across the full day, with separate sessions for KS1 and KS2. Logistical arrangements, including communication to parents and on-site provision, are being planned. The PTA will be involved in supporting the event, and further opportunities for fundraising are being explored.

The importance of providing advance notice of key dates was noted, and it was confirmed that dates for the next academic year will be shared in September.

3. Open discussion

- Reading records
 - Reading records were discussed following recent parental feedback. Updates have been implemented in KS1, and the approach to reading records in KS2 is currently under review.
- Book club

Limited interest has been expressed by parents/carers for a book club, but the school remains open to starting a book club.

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- School toilets

The KS2 toilet facilities: The points raised by parents/carers were discussed and options for improvement are being explored, taking into account current financial constraints. Existing maintenance and cleaning arrangements remain in place.

- School lunches

School meals were discussed. Improvements in quality were noted, alongside some areas for further review. It was agreed that a survey will be conducted to gather additional feedback and inform next steps.

- Parent bulletin

The revised format of the weekly bulletin has been positively received by parents/carers.

- Home / school agreement

The home-school agreement was discussed, with plans to review and strengthen it to support shared responsibility. A revised draft will be circulated for feedback ahead of a planned launch in September.

4. AOB

- Play-based learning will be added to the agenda for the next meeting.
- Class mixing for EYFS, year 2 and year 5 2026/27 was discussed. Transition arrangements are planned to support pupils in becoming familiar with new peer groups, with class groupings to be determined following careful consideration. Additional measures are also being implemented to support a smooth transition.
- Meeting ended: 3.06pm
- Date of next meeting: Wednesday 15th July 2026 at 2pm.